

## Job Posting: Project Manager

### Department of Toxic Substances Control

JC-404628 - Project Manager  
SENIOR HAZARDOUS SUBSTANCES ENGINEER

\$9,189.00 - \$13,616.00 per Month

Final Filing Date: 12/19/2023

### Job Description and Duties

Apply today for an opportunity to join a new program with the goal to ensure protection of communities from potential harm caused by metal recycling and shredding facilities and other properties contaminated by hazardous substances. As a senior engineer, you would have opportunity to work with technical and legal experts from different branches within the Department to protect communities and restore contaminated land to productive use.

#### As a Senior Hazardous Substances Engineer you will have the opportunity to:

- Provide expert engineering consultative services to the Department of Toxic Substances Control (DTSC) project managers on the most complex and controversial hazardous waste sites
- Independently direct or evaluate technology screening or selection, feasibility studies, lab or field treatability testing, design/construction of remedial actions and operation and maintenance of treatment facilities
- Provide technical assistance to the Site Mitigation and Restoration Program management and staff in planning, coordinating and implementing the most complex or sensitive projects
- Independently conduct in-depth industry and regulatory research to develop strategies that address specific cleanup practices that may be politically sensitive and where the consequences of error associated with an incorrect analysis has the potential to adversely affect public health and/or the environment

#### Desirable Qualifications We Look For:

- Experience in making decisions on environmental investigation and cleanup projects including risk management
- Experience in supervision or team leadership
- Experience in technical document preparation, review and analysis
- Experience in Communication and presentation of technical information to non-technical stakeholders

You will find additional information about the job in the [Duty Statement](#).

### Working Conditions

**A hybrid telework schedule may be available for this position. This position is headquartered at our Regional Office in Cypress, CA.**

## Minimum Requirements

You will find the Minimum Requirements in the Class Specification.

- [SENIOR HAZARDOUS SUBSTANCES ENGINEER](#)

## Position Details

**Job Code #:** JC-404628  
**Position #(s):** 810-504-3725-007  
**Working Title:** Project Manager  
**Classification:**  
SENIOR HAZARDOUS SUBSTANCES ENGINEER  
\$9,189.00 - \$11,425.00 A  
\$10,876.00 - \$13,616.00 B

**# of Positions:** 1  
**Work Location:** Orange County  
**Telework:** Hybrid  
**Job Type:** Permanent, Full Time  
**Facility:** Cypress Regional Office

## Additional Documents

- [Job Application Package Checklist](#)
- [Duty Statement](#)

## Department Information

This position is located at our Regional office in **Cypress, CA**.

The Department of Toxic Substances Control (DTSC) is a member of the boards, departments, and offices (BDO) within the California Environmental Protection Agency (CalEPA).

**Our Mission:** To protect California's people, communities, and environment from toxic substances, to enhance economic vitality by restoring contaminated land, and to compel manufacturers to make safer consumer products.

**Our Vision:** All of California is thriving in a healthy environment.

**Our Core Values:** DTSC values diversity, equity, and inclusion throughout the organization. We foster an environment where employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees is essential to inspiring innovative solutions. Together we further our mission to protect California's people, communities, and environment from toxic substances, to enhance economic vitality by restoring contaminated land, and to compel manufactures to make safer consumer products. Join DTSC to improve the lives of all Californians!

### DTSC Recruitment Survey

Click [here](#) complete the DTSC recruitment survey.

Department Website: <http://www.dtsc.ca.gov/>



## Special Requirements

- The position(s) require(s) a valid California Drivers License (CDL). You must answer the questions addressing your CDL on your application. Ensure you provide your CDL number, class, expiration date, and any endorsements and/or restrictions.

## Application Instructions

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 12/19/2023

### **Who May Apply**

Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, have list eligibility, are in the process of obtaining list eligibility, or have SROA and/or Surplus eligibility (please attach your letter, if available). SROA and Surplus candidates are given priority; therefore, individuals with other eligibility may be considered in the event no SROA or Surplus candidates apply.

Applications will be screened and only the most qualified applicants will be selected to move forward in the selection process. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s).

### **How To Apply**

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

#### **Address for Mailing Application Packages**

You may submit your application and any applicable or required documents to:

Department of Toxic Substances Control  
Attn: Talent Acquisition  
P.O. Box 806  
Sacramento, CA 95812-0806

#### **Address for Drop-Off Application Packages**

You may drop off your application and any applicable or required documents at:

Department of Toxic Substances Control  
Monica Massie  
5796 Corporate Avenue  
Cypress, CA 90630-4732  
Drop-off applications must be received, and date stamped by 5:00 PM on the final filing date.  
08:00 AM - 05:00 PM

#### **Required Application Package Documents**

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is optional. It may be included, but is not required.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

## **Benefits**

Benefit information can be found on the [CalHR](http://CalHR) website and the [CalPERS](http://CalPERS) website.

## **Contact Information**

The Human Resources Contact is available to answer questions regarding the application process. The Hiring Unit Contact is available to answer questions regarding the position.

**Department Website:** <http://www.dtsc.ca.gov/>

**Human Resources Contact:**

Talent Acquisition  
(279) 895-5249  
Talent@dtsc.ca.gov

**Hiring Unit Contact:**

Shahir Haddad  
(714) 484-5368  
shaddad@dtsc.ca.gov

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity for this position(s) to the Department's EEO Office.

**EEO Contact:**

EEO Office  
(916) 324-3095  
OCR@dtsc.ca.gov

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

## Additional Application Instructions

For experience/education to qualify during the application screening process, and to ensure that minimum qualifications can be determined, applicants should include all employment history on the Employment Application (STD 678), including detailed job descriptions, hours worked per week, and start/end dates (MM/DD/YYYY). Application packages without this information may experience delayed processing times and your eligibility for this position may be impacted.

**Electronic applications submitted through your CalCareer Account are highly recommended.** If you are unable to apply electronically through your CalCareer account, please mail a completed and signed STD. 678 and application package to the mailing address provided above in the "Application Instructions" section. **Applications must be postmarked on or before the final filing date.**

For mail-in or drop-off applications, please include **JC #: 404628** and indicate the basis of your eligibility in the Examination(s) or Job Title(s) section. SROA and surplus candidates should submit a copy of their letter with their application.

If you are using education to meet the minimum qualifications for this position, you must submit a copy of your transcript or diploma.

Pending Budget Approval - DTSC will obtain all necessary approvals prior to extending a job offer.

### Foreign Degrees

Applicants who completed their education outside the United States (with foreign degree/ transcripts) must obtain and submit verification of United States course/degree equivalency by the application deadline.

Foreign education credential evaluation services can be found at

<https://www.naces.org>

**DO NOT include any confidential information to your application or supporting documents (i.e., Social Security Number, birthdate, marital status, medical information, examination results, method of eligibility, etc.).**

## Examination Information

List eligibility is established through an examination process in which one must apply and successfully pass the examination for the classification. If you have not established list eligibility for the **Senior Hazardous Substances Engineer**, please click on the link to the examination bulletin for more information:

<https://www.calcareers.ca.gov/CalHrPublic/Exams/Bulletin.aspx?examCD=0PBFW>

## Equal Opportunity Employer

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.