



## Facilities Project Manager (Hybrid)

University of California – Merced  
United States, California, Merced  
5200 Lake Road

### Hiring Range

The University of California, Merced is required to provide a reasonable estimate of the compensation range for this role. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience. The full salary range for this position is \$90,500 - \$113,100. The budgeted salary that the University reasonably expects to pay for this position is **\$90,500/yr.**

### Job Closing Date

Initial applicant review will begin on or around October 24, 2023. Posting will remain open until filled.

Remote/Hybrid eligibility: This position will offer a Hybrid schedule once the new hire is acclimated to the position.

### About UC Merced

The University of California, Merced, is the newest of the University of California system's 10 campuses and the first American research university built in the 21st century. With more than 9,000 undergraduate and graduate students, UC Merced offers an environment that combines a commitment to diversity, inclusion, collaboration and professional development. With bachelor's, master's and doctoral degree programs, strong research and academic partnerships, and community involvement, the UC Merced campus is continually evolving and requires talented, knowledgeable and dynamic educators, researchers, management and staff.

Ranked among the best public universities in the nation by U.S. News and World Report, UC Merced is uniquely equipped to provide educational opportunities for highly qualified students from the San Joaquin Valley and throughout California. The campus enjoys a special connection with nearby Yosemite National Park, is on the cutting edge of sustainability in construction and design and supports the economic development of Merced and the region.

The Merced 2020 Project, a \$1.3 billion public-private partnership unprecedented in higher education and completed in 2020, nearly doubled the physical capacity of the campus, enhancing academic distinction, student success and research excellence. UC Merced also operates the Downtown Campus Center, a \$33 million, three-story administrative building located in the heart of Merced.

The university's mission of educational excellence and rigorous inquiry is powered by three schools and numerous research institutes and centers that seek scientific and social solutions for the Valley, California and the world. In partnership with UC San Francisco, UC Merced is preparing the way for a rigorous medical education program.

The course of UC Merced's evolution is piloted by a long-range strategic plan. Enacted in 2021, the 10-year blueprint is guiding how the values of equity and justice influence our pathway to earning Carnegie R1 research status, growing enrollment, upholding our identity as a minority-serving institution, and operationalizing how commitments to equity, diversity and inclusion are enacted in each campus unit.

## **About the Job**

The Project Manager of Facilities Development is responsible for coordinating all phases of the construction process for significant projects. Receives assignments in the form of objectives with goals and the process by which to meet goals. Responsible for supervising a project's day-to-day scheduled activities. Oversees and participates in the full lifecycle of a construction project for work performed in facilities constructed as a capital project or a minor capital project. Provides direction according to established policies and management guidance.

### KEY RESPONSIBILITIES

- Responsible for all aspects of the design and construction process, administration and closeout of major and minor capital building projects and renovations.
- Hires architectural, engineering and consultant firms to develop project requirement definitions, design criteria, program, and preparing progressive design documents; provides leadership expertise, direction and management of the engineers, architects, and other consultants.
- Recommends delivery method and is responsible for compiling and preparing all bid documentation and ongoing processes including bid job walks and bid openings.
- Prepares and approves cost estimates, functional studies and establishes project schedule and budget to review with clients; establishes milestones and monitors adherence to master schedule, budgets, and plans.
- Act as a liaison among project participants and resolves problems or conflicts, including recommending range of solutions to disputed issues or contractor claims.
- Works closely with responsible Facilities Manager of buildings projects are conducted in, operation. coordinating contractor access, and protocols for working inside of occupied campus buildings.
- Serves as department representative at Owner- Architect-Construction meetings for construction projects.
- Coordinates with Certified Building Official, Designated Campus Fire Marshal, and Facilities to determine project scope and code compliance, secures quotes, ensuring projects adhere to campus and department standards.

- Formally establishes project plan, including working with other units, departments and the Office of the State Fire Marshal, Certified Building Official and Designated Campus Fire Marshal to facilitate coordination to this effort through knowledge of design and construction, contract administration and state building codes, fire codes, including expert understanding of industry practices or highly specialized and critical disciplines.
- Manages professional staff in project and / or policy analyses, setting responsibility for results in terms of costs, methods, and resources.
- Administers the budget for managed function. Provides guidance and assistance to subordinates on most complex issues.
- Makes decisions on performance, salary actions, hiring decisions, and other human resources related issues of managed staff.

## **Qualifications**

### EDUCATION and REQUIREMENTS

- Bachelor's degree in related area.
- 3 years of related experience or 7 years of equivalent related experience/training/education.
- License to practice in at least one of the following professions: architecture, engineering, urban design, city planning or landscape architecture. (Preferred)

### CRITICAL KNOWLEDGE AND SKILLS

- Working knowledge of and experience in planning, design, construction, environmental issues, legal issues, federal, state and local laws, regulations and practices governing planning, building design and construction.
- Thorough knowledge of and experience in all organizational processes, protocols, and procedures. Advanced knowledge of functionally specific computer applications.
- Extensive analytical / problem-solving skills.
- Strong communication and interpersonal skills to communicate with senior management, and lead and direct subordinates.
- Comprehensive project management skills.
- Excellent written, verbal and interpersonal communication skills, including skill to work effectively with multiple constituencies to advance organizational objectives.
- Knowledge of Building Codes and Fire Codes.

## **Background Check**

Background check and fingerprinting will be required.

## Policy Statement

### How to Apply:

An online application is required for each position to apply. The University of California, Merced is aware that some web-based application processes may be cumbersome for differently abled applicants. Where appropriate, alternative accommodations will be provided. For applicants with disabilities who need additional assistance using TAM, or reasonable accommodations during the interview or search process, please contact [ucmjobs@ucmerced.edu](mailto:ucmjobs@ucmerced.edu).

### Equal Employment Opportunity:

The University of California, Merced is an Equal Opportunity/Affirmative Action employer advancing inclusive excellence. All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, citizenship, sex, age, marital status, sexual orientation, gender identity or expression, disability, pregnancy, or status as a disabled veteran or Vietnam-era veteran, or other protected categories covered by the UC Nondiscrimination and Affirmative Action Policy. UC Merced intentionally promotes and maintains a discrimination- and harassment-free workplace by demonstrating it neither condones nor tolerates employment practices that discriminate against or harass any person or specific group of persons on the basis listed above. We seek candidates who will support our vision to cultivate a vibrant, equity-minded, inclusive excellence university community. When applying to UC Merced, we strongly encourage you to reflect on our Principles of Community and our 2021 strategic plan.

### Vaccination Program Policy:

As a condition of employment, you will be required to comply with the University of California SARS-CoV-2 (COVID-19) Vaccination Program Policy. All Covered Individuals under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline. For new University of California employees, the applicable deadline is 14 days after their first date of employment.

### Smoke and Tobacco Free Policy:

The University of California, Merced is a smoke and tobacco free workplace. Information and the Smoke and Tobacco Free policy is available at <http://smokefree.ucmerced.edu>.

### E-Verify:

All employers who receive Federal contracts and grants are required to comply with E-Verify, an Internet-based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA). E-Verify electronically verifies employment eligibility by comparing information provided on the I-9 form to records in the DHS and SSA databases. Certain positions funded by federal contracts/subcontracts requires UC Merced to notify job applicants that an E-Verify check will be conducted and the successful candidate must pass the E-Verify check.

### Pay, Benefits & Work Schedule:

For information on the comprehensive benefits package offered by the University of California visit: <http://ucnet.universityofcalifornia.edu/compensation-and-benefits/>

## Employee Referral Program

This position is eligible for the **UC Merced Employee Referral Program (ERP)**. If you were referred by a UC Merced employee, please identify that employee by name in your application as follows:

Step 5 of 7 Referrals

How did you hear about the job? (select) "other"

Additional information? (select) "other"

Specific Referral Source? (write in) first and last name of referring employee

Referring employee **MUST** be named on application for eligibility.